From: "Cynthia M Berne" <cynthia@longbayenterprises.com>
To: "Eric Lowell" <elowell@trl.org>
Date: 9/27/2018 1:37:01 PM
Subject: RE: Lease Renewal- options

Eric- thank you, I will get that done and out to you either tomorrow or Monday

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

Long Bay Enterprises Inc.
705 Second Ave, Suite 901
Seattle WA 98104
206-937-9536 - phone
206-696-3156 - cell

From: Eric Lowell <elowell@trl.org>
Sent: Thursday, September 27, 2018 12:09 PM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: Re: Lease Renewal- options

Cynthia,

The TRL Board of Trustees voted to extend the our lease with you for one year. You can send me a copy of the lease for Cheryl to sign.

Thanks,

Eric

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Cynthia M Berne <cynthia@longbayenterprises.com>
Date: 9/12/18 9:49 AM (GMT-08:00)
To: Eric Lowell <elowell@trl.org>
Subject: RE: Lease Renewal- options

Hi Eric-

Thank you for confirming, and for the time frame. If anyone has any questions please do not hesitate to give me a call.

Thanks,

Cynthia

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

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206-696-3156 - cell

From: Eric Lowell <elowell@trl.org>
Sent: Wednesday, September 12, 2018 6:27 AM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: RE: Lease Renewal- options

Cynthia,

I have received the options. We will have a decision for you by September 30th.

Thanks,

Eric

From: Cynthia M Berne [mailto:cynthia@longbayenterprises.com]
Sent: Tuesday, September 11, 2018 9:18 PM
To: Eric Lowell <elowell@trl.org>
Subject: Lease Renewal- options

Hi Eric- I am resending this so I can get confirmation back from you that you have received it.

Thank you, Cynthia

Hi Eric- Below are some options for your Director and Board to consider. The Lease terminates on October 31st, 2018 and we are not interested in a month to month term.

1. A one year lease renewal of a rent rate at $1,500 per month, but after the one year term if the Library wants to continue to renew it would be for a three year term
2. A three year Lease renewal with a two year rent rate of $1,500 per month for the first 2 years and the rent rate would be $1,550 for the remaining year
3. In the Lease we can offer an opportunity for an expansion of space into the Dental space, starting approximately in January 2020- if the Library goes past a one year lease
4. There is a possibility that the we would be selling the building in the next year or two and we could write in a right of first refusal if the Library is interested.

Your Director is welcome to call me with any questions.

Thank you,

Cynthia

Cynthia M Berne
Principal/ Broker

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Seattle WA 98104
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206-696-3156 - cell

From: Eric Lowell <elowell@trl.org>
Sent: Thursday, September 6, 2018 9:48 AM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: RE: mailing address for rent

Sure

From: Cynthia M Berne [mailto:cynthia@longbayenterprises.com]
Sent: Thursday, September 6, 2018 9:46 AM
To: Eric Lowell <elowell@trl.org>
Subject: RE: mailing address for rent

Hi Eric- I am running late- getting to my office, can we do our call at 10:30?

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

Long Bay Enterprises Inc.
705 Second Ave, Suite 901
Seattle WA 98104
206-937-9536 - phone
206-696-3156 - cell

From: Eric Lowell <elowell@trl.org>
Sent: Wednesday, September 5, 2018 2:18 PM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: Re: mailing address for rent

(360) 704-4517

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Cynthia M Berne <cynthia@longbayenterprises.com>
Date: 9/5/18 2:07 PM (GMT-08:00)
To: Eric Lowell <elowell@trl.org>
Subject: RE: mailing address for rent

Yes, what number should I call you at?

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

Long Bay Enterprises Inc.
705 Second Ave, Suite 901
Seattle WA 98104
206-937-9536 - phone
206-696-3156 - cell

From: Eric Lowell <elowell@trl.org>
Sent: Wednesday, September 5, 2018 1:50 PM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: Re: mailing address for rent

Would tomorrow at 10 am work for you?

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Cynthia M Berne <cynthia@longbayenterprises.com>
Date: 9/5/18 1:48 PM (GMT-08:00)
To: Eric Lowell <elowell@trl.org>
Subject: RE: mailing address for rent

Hi Eric- I did send you a couple of e-mails but did not get them, or maybe went to my junk mail.

Either tomorrow or Friday mid day works for me- let me know what day and time is better for you

Thank you, Cynthia

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

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705 Second Ave, Suite 901
Seattle WA 98104
206-937-9536 - phone
206-696-3156 - cell

From: Eric Lowell <elowell@trl.org>
Sent: Wednesday, September 5, 2018 1:47 PM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: Re: mailing address for rent

I haven't heard back from you yet. I'm out of the office today. Did you want to talk tomorrow or Friday?

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Cynthia M Berne <cynthia@longbayenterprises.com>
Date: 8/27/18 1:32 PM (GMT-08:00)
To: Eric Lowell <elowell@trl.org>
Subject: RE: mailing address for rent

Hi Eric- I would like to set up a phone conference with you this week to discuss the renewal of the Library Lease in Randle. Please send me a couple of days and times that will work for you

Thank you, Cynthia

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

Long Bay Enterprises Inc.
705 Second Ave, Suite 901
Seattle WA 98104
206-937-9536 - phone
206-696-3156 - cell

From: George Banks <gbanks@trl.org>
Sent: Wednesday, August 8, 2018 12:50 PM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Cc: Eric Lowell <elowell@trl.org>
Subject: RE: mailing address for rent

Hi, Cynthia.
I'd be glad to, but I'm not the one to negotiate. It would be better for you to talk to our Finance Manager, Eric Lowell.

George Banks

Timberland Regional Library
415 Tumwater Blvd., SW
Tumwater, WA 98501

360-704-4514

From: Cynthia M Berne [mailto:cynthia@longbayenterprises.com]
Sent: Wednesday, August 8, 2018 11:38 AM
To: George Banks <gbanks@trl.org>
Subject: RE: mailing address for rent

Hi George- I wanted to set up a time to chat about the lease renewal coming up in October-

I am out of town for a few days, but wondering if you are available next Friday the 17th to chat on the phone

Thanks, Cynthia

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

Long Bay Enterprises Inc.
705 Second Ave, Suite 901
Seattle WA 98104
206-937-9536 - phone
206-696-3156 - cell

From: George Banks <gbanks@trl.org>
Sent: Monday, July 30, 2018 2:48 PM
To: Cynthia M Berne <cynthia@longbayenterprises.com>
Subject: RE: mailing address for rent

Sorry, I must have misunderstood. As it stands now, the checks will be made payable to Cynthia M Berne and sent to the Edmonds address below.
Is that correct or should Craig's name be on it also?
Thanks.

George Banks

Timberland Regional Library
415 Tumwater Blvd., SW
Tumwater, WA 98501

360-704-4514

From: Cynthia M Berne [mailto:cynthia@longbayenterprises.com]
Sent: Monday, July 30, 2018 2:34 PM
To: George Banks <gbanks@trl.org>
Subject: mailing address for rent

Hi George- there seems to be some confusion regarding the rental payment.

It is **not** to be made out to my company- it is personal to Cynthia and Craig Berne

The mailing address is

12117 Clearview Dr, Edmonds, WA 98026

I will connect in the next week or two since your lease is up for renewal in October.

Thank you, Cynthia

Cynthia M Berne
Principal/ Broker

www.longbayenterprises.com

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